



# Succeeding at Interviews Pocketbook

By Peter English, Phil Hailstone

Management Pocketbooks. Paperback. Book Condition: new. BRAND NEW, Succeeding at Interviews Pocketbook, Peter English, Phil Hailstone, The foundation of successful interviews is thorough preparation. The author explains what research you should carry out and how to anticipate what those advertising the post are looking for. The importance of rehearsals and visualisation is also stressed. Deep breath.now for the interview! There is advice on how to enter the room, how to answer questions, what questions to ask and how to create a positive impression. Employers are increasingly relying on assessment centres to meet their recruitment needs. Such centres use a range of tools to test applicants' suitability, including psychometric tests, role play and group exercises. Each different type of test is described and there is advice on how to prepare for and successfully undertake them.



#### Reviews

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-- Wellington Connelly

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-- Sallie Wiegand

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